



## Learning Programs for K-12 Schools

From data security to sexual misconduct and workplace harassment, K-12 administrators focus each day on addressing the issues that threaten their school community. Canopy Programs helps schools prevent and respond to these risks through tailored online training based on real issues faced in education. Our learning programs, developed by United Educators (UE), draw on more than 30 years of experience handling claims in the education world.

### Education-Specific Scenarios

Education-specific, real-life scenarios are the basis for our learning programs. When individuals understand the risks posed by certain situations, they are more likely to avoid them or respond in a manner that prevents an incident.

As you work to address the important issues in education and protect your students, our learning programs can help. *Protecting Children: Identifying and Reporting Sexual Misconduct* educates faculty and staff on preventing and responding to incidents of sexual misconduct. And, our data security course on phishing provides learners with a high-level overview of phishing scams and practical tips for avoiding them.

### What Learners Say About Our Online Training

*"This was one of the best instructional aids for this topic I have used. The message was clearly communicated and gave the student many opportunities to practice handling situations in a safe virtual setting."*



## Featured Learning Programs

### Avoiding Supervisory Pitfalls

This learning program helps both new and experienced supervisors recognize good supervisory practices and avoid common pitfalls.

#### Topics Covered

- Conducting timely and accurate performance evaluations
- Documenting and promptly addressing employee performance issues
- Recognizing when to seek help from Human Resources

*Audience: Supervisors*

### Data Security: Phishing and Malware

Provide faculty and staff with a high-level overview of data security issues and how your school can avoid data breaches.

#### Topics Covered: Phishing

- Understanding what motivates scammers to deploy phishing emails
- Staying vigilant when using institutional email
- Seeking help when encountering a phishing scam

*Audience: All employees*

#### Topics Covered: Malware

- Why academia is a target of malware attacks
- Different types of malware
- How malware can be delivered
- The increasing threat posed by malware, especially ransomware
- What to do when encountering a malware attack

*Audience: All employees*

### Mosaic: Prevent Discrimination and Harassment Together

Train your employees to prevent workplace discrimination, retaliation, and harassment. This learning program features scenarios specific to K-12 schools to help staff understand their role in maintaining a safe and unbiased work environment.

#### Topics Covered

- Distinguishing between the different types of workplace discrimination
- Describing who is and who is not protected from discrimination under federal law
- Recognizing common workplace harassment situations, including retaliation

*Audience: All employees*

### Protecting Children From Sexual Misconduct

Educators have a responsibility to protect the well-being of minors. This learning program describes good practices for preventing incidents of sexual misconduct and responding properly when allegations are made.

#### Topics Covered: Identifying and Reporting Sexual Misconduct

- Predators
- Warning signs
- Danger areas
- Boundaries
- Codes of conduct
- Reporting

*Audience: Faculty, staff, and supervisors*

#### Topics Covered: Hiring Staff Who Work With Minors

- Hiring practices and background checks
- Investigations
- Discipline

*Audience: Faculty, staff, and supervisors who serve as hiring managers*